

## Criteria for UUBN Social Justice Grant

(Adopted 9/10/16)

1. Social Justice purpose/rationale for the project or event: This means service, education, advocacy and/or public witness connected to one or more of the following areas:

Economic justice                  Racial justice                  Environmental justice

Immigrant justice                  GLBTQ justice                  Reproductive justice

Voting rights                  Community service

Or in relation to a UUA study/action issue.

2. Significant involvement of UUBN members/friends is expected. This can be accomplished by the number of people planning and actively involved as well as the number of people who will come to see and hear a presentation or event. Community impact beyond our church can also be a consideration.
3. Participation component: Projects that involve only lectures heard passively by an audience are not the purpose of Social Justice Grants. Projects or events need to have some active component, such as small group discussion/interaction; workshop format; service activity for those experiencing disadvantage.
4. Limits on grant money. Grants will not completely fund a project. For any given calendar year, the committee may grant no more than \$3,000 (total). First time applicants will be given priority consideration. Any prepaid expenses without a final receipt will be refunded to the Social Justice Fund. Grants to members and friends are for reimbursement of expenses and are not to provide compensation for the time of members and friends.
5. Submission of the Grant: Grants will be submitted to the Chair of Program Council a minimum of 45 days prior to the event. The committee overseeing the justice grant process will consist of two people selected from the Program Council plus the Council Chair. This committee will be chosen on an ad-hoc basis only when a grant proposal is submitted and will not include the grant applicant(s). Said committee will decide if money can be dispersed in advance of project completion or will only be provided after the expense is incurred and receipt provided (reimbursement).
6. Projects involving travel expenses: Help with transportation costs or housing can be requested, but not both. Meal costs are not eligible for grant money unless it is for workshop participants during an event hosted at UUBN.
7. Advertising: All advertising for grant-funded events must include the Justice Fund logo and the following statement: This project is sponsored in part by the Social Justice Fund of the Unitarian Universalist Church of Bloomington-Normal Illinois, a Welcoming Congregation and a Green Sanctuary Church. The logo will be provided by the ad-hoc committee.
8. Recordkeeping: A file of all the funded Social Justice Grant applications and final reports will be maintained by the Program Council Chair and will be available on request. A version of the Final Report will appear in the Parish News.